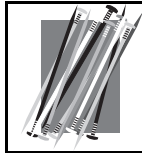




# The Carpenters Apprenticeship Program

(Print and keep for your records)



**Carpenters Training Committee**  
**2350 Santa Rita Road**  
**Pleasanton, CA 94566-4135**  
**(925) 462-9644    www.ctcnc.org**

## THE PROGRAM:

Carpentry apprentices earn while they learn, working on-the-job with journeylevel members. In addition, they attend classes of related technical instruction. The objective of the instruction, in addition to on-the-job experience, is to train journeylevel craftspersons.

Carpentry work is in the area of commercial construction, building offices, stores, warehouses, factories, churches, schools, hospitals, or in the residential building of houses, apartments, etc.

**Wages and Fringe Benefits:** Apprentices earn a percentage of an established area journeylevel wage rate. Advancements are possible each six (6) months of the apprenticeship term. Health, vision and dental care, pension, annuity and vacation benefits are provided as eligibility is established.

**Hours of Work:** The work week is forty (40) hours, 7:00 a.m. to 3:30 p.m. or 8:00 a.m. to 4:30 p.m., with a half hour lunch each day, unless modified by union agreement.

**Classes:** Mandatory classes are one week each quarter for 36 hours with a half hour lunch each day. Apprentices may be eligible for unemployment compensation while attending classes.

**Availability of Work:** The volume of construction work varies according to economic conditions, locality and weather. Steady employment in construction is the exception, not the rule. The approximate number of work hours per year is 1,300. Apprentices may have extended periods of unemployment.

**Transportation and Tools:** Apprentices are required to furnish their own transportation. Basic hand tools will be furnished to those who successfully complete the six (6) week Pre-Apprenticeship program.

**Extra Requirements:** Eligibility for certain jobs may require the ability to read and understand English, and/or maintain a current California driver license, and/or have a current DSOP and/or a current TWIC Card and/or a RSO card. For more information on DSOP, call DISA Health and Safety Center 707-750-5221. For more information on TWIC, call 1-855-347-8371. For more information on RSO, call OSCA 866-699-2727.

**Union Affiliation:** Apprentices are obligated to become a member of the appropriate Carpenter local union, and must maintain their availability for employment referral.

**Completion Certificate:** When the apprenticeship is completed, the apprentice attains journeylevel status in the Union and is awarded a United Brotherhood of Carpenters and Joiners of America Certificate, a California State Journeyman Completion Certificate, a Department of Labor Certificate and a Local Educational Agency Certificate.

## ADMINISTRATION & SUPERVISION:

The program is set up under a collective bargaining agreement. Costs are paid from contractual hourly contributions to the training fund. The apprentice's training is supervised by a Local Training Committee (LTC), with representatives from local unions and contractors.

## TRAINING STANDARDS:

The Training Standards, which are approved by and registered with the State of California, provide for training of apprentices on-the-job in work processes of the trade and in related technical subjects and manipulative instruction. Safety is stressed throughout the training. The objective is to train the apprentice to be an all-around journeylevel Carpenter.

## THE APPRENTICESHIP AGREEMENT:

Each qualified applicant who becomes an apprentice with the Carpenters Training Committee for Northern California (CTCNC) must sign an apprenticeship agreement with the specific Local Training Committee (LTC), whose name appears at the top of this application. Applicants must agree to abide by the rules of the LTC. This is required by the State of California Division of Apprenticeship Standards (DAS).

**Minimum Qualifications:** Applicants shall be at least seventeen (17) years of age at the time of application with no upper age limit. If the applicant is under eighteen (18) years of age at the time of indenture, the agreement must be signed by a parent or guardian.

Applicants must have obtained a High School Diploma, a GED, Certificate of High School Completion, or a legal equivalent, or show proof of satisfactory completion of a pre-job preparatory course in construction of at least six (6) months, such as United Brotherhood of Carpenters and Joiners of America, Job Corps, or other approved carpentry apprentice preparatory course, or on-the-job training of six (6) months or 1,500 hours experience in the construction field that would qualify an applicant as having met the minimum educational requirements.

**Applicant Procedure:** Qualified applicants must complete the online application at [www.ctcnc.org](http://www.ctcnc.org), or submit the application by mail to the CTCNC District Office whose mailing address appears above. Each qualified applicant will be listed on an Applicant Referral List, in the order in which the application is received, and assigned a sequential referral number.

After applying, it is the applicant's responsibility to notify the CTCNC promptly in writing of any changes to the information on the application. **Carpenter Applicants:** Your number on this Applicant Referral List will determine when you will be invited to attend a mandatory orientation for entry into the six (6) week Pre-Apprenticeship program. If you wish to be listed on an Applicant Referral List in other areas, please complete an application for each District Office of your choosing. When there is a demand for new apprentices in the geographic area covered by the list, you will be given at least one week notice in writing of the date, place and time of the mandatory orientation. The mandatory orientation will provide you with valuable information on the types of work available and requirements to become a Pre-Apprentice. Applicants will be offered one opportunity to attend the mandatory orientation. If you fail to attend the orientation after receiving your notice, your name will be dropped from the Applicant Referral List. Applicants will become apprentices after completing the mandatory orientation, drug test and the six (6) week Pre-Apprenticeship program.

**Modular Applicants:** When there is a demand for new Modular apprentices in the geographic area covered by their list, applicants will be notified, in writing, to attend a mandatory four (4) hour Introduction to the Trades class prior to becoming an apprentice. Applicants who fail to successfully complete the class will be dropped from the Modular Applicant Referral List.

**Non-Discrimination:** The Carpenters Training Committee for Northern California (CTCNC) does not discriminate in the selection and training of Pre-Apprentices or Apprentices.

**Additional Information:** If you have any questions, contact the CTCNC District Office listed above, or visit [www.ctcnc.org](http://www.ctcnc.org).